

# VillageGreenHotelFunctionMenu

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## SET MENU - \$30 PER PERSON

Set menu is an alternate drop menu featuring Main and Dessert. We can also offer entrees if you would prefer a three course meal or to have an entrée/main option.

We have only listed the main and dessert options below. Entrée options and three (3) course meals pricing available upon request.

**Please contact our friendly staff for more details on 6642 2095**

## MAIN MEAL (CHOICE OF ANY 2)

**Braised Scotch Fillet** - slow roasted with Bacon, onion, tomato with a caramelised sauce

**Pork Cutlet** - stuffed with apple and onion and finished with a honey lemon sauce

**Chicken Breast** - stuffed with chorizo, semi dried tomato and baby spinach  
finished with a creamy garlic sauce

**Moroccan Apricot Lamb Shank** - slow roasted in a blend of Moroccan spices and apricot

**Caramelized Lamb Shank** - slow roasted with tomato and onion

**300gm Rump Steak** with creamy Pepper Sauce

**Rack of Lamb** - rosemary roasted with a red wine mustard Jus

**Salt and Pepper Combo** - King Prawns and salted spicy squid with lemon aioli

**Vegetarian Lasagne**

**Tasmanian Salmon** - pan Fried with a citrus butter sauce

*(All main meals served with your choice of salad and chips or sweet potato mash and steamed greens)*

## DESSERT (CHOICE OF ANY 2)

**Cheesecake** | **Sticky Date Pudding** with butterscotch sauce

**Chocolate Mud Cake** with chocolate ganache | **Caramel Crumble**

*(Please note that all options above are available gluten-free. All desserts served with cream.)*

## CANAPES AND SHARE PLATTERS

*Choose from the following options:*

**Marinated Chicken Wings** | **Vegetarian Cocktail Spring Rolls** | **Garlic Prawn Twists**

**Crumbed Whiting** | **Honey Torpedo Prawns** | **Savoury Mini Pies** | **Mini Quiche**

**Mini Pizza** | **Garlic Chicken Balls** | **Beef Dim Sims**

*Platter costs:*

**\$6 per person** (choice of 3) | **\$9 per person** (choice of 5)

**\$12 per person** (choice of 7)





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## FUNCTION ROOM HIRE TERMS AND CONDITIONS

This AGREEMENT contains the details of our terms and conditions for the hiring of our function room. We will happily take tentative bookings which are held for a 14 day period. To confirm a tentative booking full payment of the \$250 deposit is required along with a signed copy of the attached booking form and details of your credit card as security. If confirmation is not received within the specified timeframe the tentative booking will be cancelled.

### 1. BOOKINGS AND CONFIRMATION

Your reservation is considered confirmed when payment of the \$250 deposit is received together with a signed copy of these terms and conditions. The Village Green Hotel reserves the right to cancel bookings where confirmation is not received within these specified timeframes.

### 2. PRICING & PAYMENT

The prices of our menus are listed in the individual function menu options available. These prices will remain fixed for three (3) months after the booking has been confirmed. Beyond that period of time, The Village Green Hotel reserves the right to change prices and will advise clients accordingly of any change. Payment for meals, tablecloth hire etc (excluding the bar) is to be made prior to the date of your function or on the day of your function – not at conclusion of your function. We will require your credit card details as per the **Booking Agreement & Payment Authorisation Form** on the last page.

### 3. MEALS

In line with our Responsible Service of Alcohol policy, food must be purchased for your function. You cannot have a function where only drinks are consumed. A confirmation of final numbers is to be provided at least 3 days prior to the function and these numbers will form the basis for the minimum number you are charged for on the final payment. For example, if you confirm 50 and only 40 arrive, you will still be charged for the confirmed 50. If by chance numbers rise, we will endeavour to cater for the extra guests, however we take no responsibility if the function menu you are ordering cannot be organised in time.



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## 4. BAR SERVICE

There are a variety of different options for you to choose from when deciding on which way to run your function in terms of bar services. Please note last drinks are called 15 minutes prior to the close of the function.

### OPTION ONE: BAR TAB

The drinks are served from the bar and you set a limit on the amount you spend and on the drinks that can be bought. Once this limit is reached, your guests can then pay their own way. You can also specify the beverage selection available on your Bar Tab. The amount of the Bar Tab can be increased on the night if you so wish to do so.

The total of the Bar Tab is to be settled at the conclusion of the event in one transaction. **YOU MUST PROVIDE US WITH A COPY OF YOUR CREDIT CARD PRIOR TO THE START OF YOUR FUNCTION.**

### OPTION TWO: GUESTS TO PURCHASE OWN DRINKS

Your guests simply order and pay for their drinks from the bar as they go.

## 5. CONDUCT / SECURITY

The client is responsible for conducting the function in an orderly manner and in full compliance with the rules and regulations of The Village Green Hotel and all applicable Liquor Licensing laws.

The Village Green Hotel reserves the right to intervene if a function's activities are considered illegal, excessively noisy, dangerous or offensive. The Village Green Hotel reserves the right to remove patrons attending functions from the premises for unruly behaviour or showing signs of intoxication as deemed at the management's discretion.

The Village Green Hotel operates under the Liquor Act 2010 and thus enforces the Responsible Service of Alcohol even though you are holding a private function. Any persons considered to be under the legal drinking age of eighteen (18) years will NOT be served alcohol. Failure to produce appropriate evidence of age will result in refusal of service and a request to leave the licensed premises.

## 6. DAMAGES AND CLEANING COSTS

The client remains responsible for any loss or damages caused by them or any of their guests, invitees or other people attending the function, whether in the function room or any other part of the Village Green Hotel. The client will be liable for the cost of any damages incurred as a result of the function. The cost of the damages will be charged to your credit card which you must provide a copy of as security.



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## 6. DAMAGES AND CLEANING COSTS (CONT'D)

General and normal cleaning costs are included in the cost of the event, but additional cleaning fees may be charged if the function has created cleaning requirements above and beyond normal cleaning.

## 7. MINORS ON PREMISES

Children are welcome to attend functions at The Village Green Hotel. We request that all minors are off the premises by 9.30pm. Children are required to be in the company of a responsible adult at all times whilst attending the function. In order to ensure there is no misunderstanding, a responsible adult is classed as a person in charge of the minor who is of parent age to the minor. In layman's terms an 18 year old cannot bring their 17 year old partner/sibling etc. Please ask us if you have any questions in regards to minors.



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## BOOKING AGREEMENT & PAYMENT AUTHORISATION

Thank you for choosing to hold your function at the Village Green Hotel. We are looking forward to accommodating you and your guests for your event.

A payment of the \$250 deposit for Room Hire is required for confirmation of your booking. If this is not received within 14 days of booking your function, the Village Green Hotel reserves the right to cancel your booking to make way for other functions. Please be aware that in the event of a cancellation within 2 weeks of your function date, this amount will not be refunded.

Please fill out the form below as an agreement to the Village Green Hotel's terms and conditions and payment authorisation.

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Function Name: \_\_\_\_\_

Function Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Nominated amount to be charged to credit card: \_\_\_\_\_

Card Type: VISA / MASTERCARD (*Amex/Diners not accepted*)

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ CCV Number: \_\_\_\_\_

Card Holders Name: \_\_\_\_\_

By signing this document, I hereby permit the Village Green Hotel to withdraw the nominated amount from my credit card. I understand that my credit card details will be held on file until the completion of my event. I agree for the Village Green Hotel to settle any outstanding catering/hire payment prior to my function using the above credit card details. I also agree for the Village Green Hotel to settle any outstanding bar tabs at the completion of my function. I understand that I must make the venue aware if a different credit card/means of payment is to be used. Importantly, if any damage or vandalism occurs during my function due to negligence or misconduct of my guests, the above credit card details will be used to cover all repair or insurance costs.

I agree to all the Terms and Conditions outlined above and would like to confirm my function booking.

Card Holders Printed Name: \_\_\_\_\_

Card Holders Signature: \_\_\_\_\_

**PLEASE FILL IN ALL DETAILS, SIGN AND RETURN VIA EMAIL TO:**

**accounts@villagegreenhotel.com.au**

